

# Mounds View Public Schools Ends and Goals Regulation

**EG-5116**

**Fees**

**PURPOSE:** To provide uniform regulations pertaining to fees pursuant to M.S. 120-71-120.76 (1974) and M.S. 123.38 (1976).

## Field Trips

1. Students may be charged for all costs of:
  - a. supplemental trips attended on a voluntary basis which do not affect grades, regardless of whether such trips are conducted during or outside the regular school day;
  - b. optional extended field trips usually associated with interim programs in secondary schools;
  - c. vocational membership dues, registration fees, meals, and lodging costs for state and national vocational activities. Student participation and membership will be optional and grades will not be affected by these programs.

Students who do not participate in activities outlined under a, b, and c will be provided with appropriate alternative educational experiences.

2. The approved instructional field trips conducted during the school day will be funded by the School District and the school will arrange for the participation of all eligible students. A student may not be charged for such trips. Students who do not wish to participate in such activities during school time will be provided with an appropriate alternative educational experience.

Voluntary contributions or assistance from outside agencies may be accepted to defray part or all of such field trip costs.

3. Field trips which are required as an integral part of a basic education program will be subject to School District funding for lodging, instructional, and transportation costs. Fees for food may be charged. Students who do not wish to participate in such activities during the duration of a school field trip will be provided an appropriate alternative educational experience.

Voluntary contributions or assistance from outside agencies may be accepted to defray part or all of such field trip costs.

4. Fees may be charged by an outside agency for foreign language trips that are NOT sponsored by the School District and do not involve an interruption of the student's educational program. Time for such trips should be allocated during summer and vacation periods.

## Material Fee

1. A fee may be charged for:
  - a. the material necessary for a project that is considered above the minimum requirement of the course, if selected at the student's option and becomes the personal property of the student upon completion of the project;

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## Fees (continued)

- b. higher quality material selected at the student's option for projects within the minimum requirement of the course. Charges for any such material will not exceed the cost incurred by the School District when acquiring the material. Minimum requirements will be construed to mean "minimum quantity/quality material necessary to achieve the highest possible grade."
2. Students may be required to furnish personal or consumable items including pencils, paper, pens, erasers, notebooks, sketch pads, crayons, paint brushes and other such items as determined by the School District in accordance with M.S. 120.72.
3. The principal or a designee will prepare a listing of:
  - a. all materials used in the course;
  - b. material considered within the minimum requirement in a course, where material is used as stated under (1);
  - c. a listing of material for which fees are charged.

These listings will be submitted by the principal to the Superintendent for District-wide coordination. A compilation of items for which students may be charged will be disseminated to principals at the beginning of each school year. These listings will be reviewed by principals and the Superintendent at the end of each school year and additions or deletions made as needed at that time.

### Usage Fees

A fee will be charged to all senior high school students who participate in co-curricular athletics for use of athletic equipment and apparel. Fees (which are based on varying expenditures and depreciation) will be charged as follows effective 2009-10:

Ice Hockey	\$330
Football	240
Basketball	230
Lacrosse	190
High School Dance Team	190
Tennis	190
Swimming	190
Volleyball	190
Soccer	190
Gymnastics	190
Wrestling	190
Softball	190
Baseball	190
Cheerleading*	190
Track	190
Skiing	190
Cross Country	190
Golf	190
Adaptive Sports	190

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Fine Arts and Non-Athletic Fee - \$100 per activity for students in Grades 9-12 for the following:

Drama	United Nations	Future Problem Solving
Math Team	Junior State of America	Quiz Bowl
Mock Trial	Karate	German Club
Destination Imagination	Speech	Fall Dance Club
Debate	Model UN	

\* Per Season

A fee will be charged to all senior high school students who are provided parking spaces at the high schools. Students in work/study programs who need their cars to get to the work site during regular school hours will be exempted from the fee. Parking fees will not be included in the annual family maximum.

Semester Fee	\$225
Daily Fee	\$ 2

User fees charged to middle school students will be:

Jazz Band	\$12
Choir Ensemble	12
Play/Musical	12
Math Team	12
Chamber Orchestra	12
Newspaper Club	12
Art Club	12

The School District may, in the future, sponsor co-curricular programs in addition to those listed above. Program participants in any new co-curricular programs will be charged a fee in excess of those listed above for the first two years of the program in order to allow adjustment to be made in the co-curricular budgets assuming the new program. At the conclusion of the two-year period, participant fees will be adjusted in a manner consistent with those listed above.

The maximum amount of co-curricular fees a family will pay is \$700/year.

### Admission Fees

1. Admission may be charged for extra-curricular activities where attendance is optional.
2. Admission fees, dues, or fees for any activity the student is required to attend may not be charged.

### Security Deposits

Security deposits of a reasonable amount may be charged for materials, supplies, or equipment (such as locks, keys, tools, science, athletic, or audio-visual equipment). Provided the item(s) checked out to the student are returned in good condition at the end of the loan period, the deposit will be refunded to the student at the time.

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## **Fees (continued)**

### Damaged or Lost Items

A student may be charged a reasonable amount for supplies, equipment, non-print or printed material which is returned to the school in damaged condition. Replacement value may be charged for items which are lost by students.

### Personal Items

1. Students will be charged for personal physical education equipment and apparel although any student may provide his/her own if it meets reasonable requirements and standards relating to health and safety as established by the School Board or its designated representative.
2. Students may voluntarily purchase and be charged for yearbooks, class rings, student newspapers, graduation announcements, and other such items of personal use.
3. Students may not be charged for diplomas and caps and gowns or any specific form of dress required by the School District.
4. Students may be charged for voluntary involvement in an authorized student health and accident plan.
5. Students may be required to furnish personal or consumable items including pencils, paper, pens, erasers, notebooks, crayons, paint brushes, and sketch pads.

### Musical Instruments

For use of musical instruments owned or rented by the District, a reasonable rental fee not to exceed either the rental cost to the District or the annual depreciation plus the actual annual maintenance cost for each school owned instrument (not purchased with Title I, ESEA funds) may be charged.

Musical instruments other than percussion	\$27/year
Percussion instruments	\$16/year

### Transportation To and From Paid Community-Based Vocational Employment

1. It is recognized, pursuant to M.S. 120.72, Subd. 2a, that students may be required to furnish their own transportation to and from an instructional community-based employment station which is part of an approved occupational experience within the secondary vocational program.
2. If a student is unable to furnish his/her own transportation to and from these stations, the School Board may provide such transportation and may require payment by the student of a reasonable fee to defray the cost to the School District of such transportation. The fee will not exceed the cost of the transportation to the District. A fee will be charged only to those students who receive remuneration for occupational work experience pursuant to M.S. 120.73, Subd. 2a.

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### Fee Waiver Procedure

If it is not possible to work out satisfactory arrangements for payment of fees and/or charges, the following waiver procedure will apply:

1. The student, if 18 years or older, or the student's parent or guardian will be responsible for initiating a request for waiver of fees to the building principal.
2. The current income guidelines established by State and Federal agencies for qualification of free and reduced lunches will serve as qualifications for waiver of fees and/or charges.
3. In cases of unusual hardship not falling within the State and Federal guidelines, the principal or his/her designee may authorize waiver of some or all of the fees.

### Refunds

After the beginning of the season, the only allowable reasons for refunding a fee will be:

1. student decision to discontinue participation during the first week of practice;
2. being cut from a team prior to the first contest or public appearance for reasons other than violation of training rules;
3. an injury occurring within the first half of the regular season which prevents further participation;
4. transfer to another school within the first half of the regular season.

### Exceptions or Additions

1. Any exceptions or additions to the established fees and permissible fee areas must be approved by the School Board.
2. Prior to the initiation of any fee not authorized or prohibited by M.S. 120.71-120.76 and M.S. 123.38, the School Board will hold a public hearing within the District upon three weeks published notice in the District's official newspaper. The School Board will notify the State Board of any fees it proposes to initiate under this provision. If, within 45 days of this notification, the State Board of Education does not disapprove of the proposed fee, the School Board may initiate the proposed fee.

### Fee Collection Procedure

All fees will be collected in the school's administrative office with a proper receipt given to each student. The monies will then be deposited in the District's account.

Adopted: August 25, 1975  
Revised: June 2009