

Mounds View Public Schools  
350 Highway 96 West  
Shoreview, MN 55126

Form EG-5103C

TEACHER SELF EVALUATION FORM

Name \_\_\_\_\_

School \_\_\_\_\_ Assignment: \_\_\_\_\_

Evaluation Date: \_\_\_\_\_

This evaluation reflects the teacher=s view of his/her overall teaching, not based on any particular lesson.

Explanation of Ratings

<u>Number</u>	<u>Meaning</u>
3	Achieves Standard
2	Area for Improvement
1	Unsatisfactory

**INSTRUCTIONAL PROFICIENCIES**

I. USES INSTRUCTIONAL TIME EFFECTIVELY

- A. Plans and follows lessons based on objectives ..... 1 2 3
- B. Focuses student attention..... 1 2 3
- C. Communicates objective(s) and purpose..... 1 2 3
- D. Teaches to the objective(s)..... 1 2 3
- E. Uses modeling ..... 1 2 3
- F. Monitors student learning and makes ..... 1 2 3  
appropriate adjustments in teaching.
- G. Provides practice (guided and independent)..... 1 2 3

Comments:

**II. MOTIVATES STUDENTS EFFECTIVELY**

- A. Relates learning to student interests..... 1 2 3
- B. Offers varied learning activities appropriate..... 1 2 3  
to objective(s)
- C. Involves students in the lesson ..... 1 2 3
- D. Increases or decreases level of concern..... 1 2 3
- E. Uses feeling tone appropriately ..... 1 2 3
- F. Provides knowledge of results ..... 1 2 3
- G. Sets tasks for student success ..... 1 2 3
- H. Sets tasks at correct level of difficulty ..... 1 2 3
- I. Uses appropriate questioning strategies..... 1 2 3
- J. Encourages productive student behavior..... 1 2 3

Comments:

**III. CONDUCTS STUDENT ASSESSMENT APPROPRIATELY**

- A. Aligns assessment with objectives and activities ..... 1 2 3
- B. Uses ongoing assessment of student learning ..... 1 2 3
- C. Uses various forms of assessment ..... 1 2 3
- D. Maintains high expectations appropriate for each student..... 1 2 3

Comments:

**IV. DEMONSTRATES PROFICIENCY IN SUBJECT AREA**

- A. Demonstrates knowledge of subject area ..... 1 2 3
- B. Responds knowledgeably to student questions ..... 1 2 3

Comments:

**MANAGEMENT PRACTICES AND PROFESSIONAL CHARACTERISTICS**

**I. DEMONSTRATES ADHERENCE TO ESTABLISHED TIMELINES, PROCEDURES AND POLICIES**

- A. Records and reports daily attendance ..... 1 2 3
- B. Maintains accurate grade records with pertinent data..... 1 2 3
- C. Completes reports of grades accurately and on time..... 1 2 3
- D. Demonstrates concern for safety ..... 1 2 3
- E. Follows building and District policies, procedures..... 1 2 3  
and directives
- F. Maintains regular attendance..... 1 2 3
- G. Demonstrates punctuality ..... 1 2 3

Comments:

II. DEMONSTRATES PROFICIENCIES IN ORAL/WRITTEN LANGUAGE

- A. Uses grammatically correct English ..... 1 2 3
- B. Uses rules of spelling, punctuation and ..... 1 2 3  
grammar correctly in written materials;  
writes legibly

Comments:

III. ENCOURAGES COMMUNICATION WITH PARENTS

- A. Interacts with parents in a positive, professional..... 1 2 3  
manner consistent with District procedures and policies
- B. Maintains confidentiality about students and ..... 1 2 3  
their families
- C. Uses a variety of methods to communicate with parents ..... 1 2 3

Comments:

IV. DEMONSTRATES POSITIVE INTERPERSONAL RELATIONSHIPS WITH STAFF

- A. Works cooperatively with staff
- B. Exhibits overall positive professional approach..... 1 2 3
- C. Demonstrates effective listening skills ..... 1 2 3
- D. Practices good human relations..... 1 2 3

Comments:

V. DEMONSTRATES POSITIVE INTERPERSONAL RELATIONSHIPS WITH STUDENTS

- A. Encourages students to be self-disciplined..... 1 2 3
- B. Promotes positive self-image in students..... 1 2 3
- C. Treats students in a consistent and empathetic..... 1 2 3  
manner
- D. Creates a positive environment in the classroom for learning..... 1 2 3
- E. Uses a variety of strategies for classroom management ..... 1 2 3

Comments:

VI. PROFESSIONAL ACTIVITIES

- A. Contributes to the larger school community ..... 1 2 3
- B. Actively participates in professional improvement ..... 1 2 3

Comments:

Activities and Professional Involvement:

Sept. 1996  
Revised: 3-8-06 (address change only)