

Mounds View Public Schools
350 Highway 96 West
Shoreview, MN 55126

Form EG-5103D

CONTINUING CONTRACT TEACHER EVALUATION FORM

____ Interim Report Name: _____

____ Summary School: _____ Assignment: _____

Evaluation Date: _____

Dates of on-site
observations:

Activities observed:

_____	_____
_____	_____
_____	_____
_____	_____

INSTRUCTIONAL PROFICIENCIES

I. USES INSTRUCTIONAL TIME EFFECTIVELY

Plans and follows lessons based on objectives.
Focuses student attention. Communicates
objective(s) and purpose. Teaches to the
objective(s). Uses modeling. Monitors student
learning and makes appropriate adjustments in
teaching. Provides practice (guided and
independent).

Meets/exceeds expectations ?

Needs Improvement ?

Not Observed/Applicable ?

Comments:

II. MOTIVATES STUDENTS EFFECTIVELY

Relates learning to student interests. Offers varied learning activities appropriate to objective(s). Involves students in the lesson. Increases or decreases level of concern. Uses feeling tone appropriately. Provides knowledge of results. Sets tasks for student success. Sets tasks at correct level of difficulty. Uses appropriate questioning strategies. Encourages productive student behavior.

Meets/exceeds expectations ?

Needs Improvement ?

Not Observed/Applicable ?

Comments:

III. CONDUCTS STUDENT ASSESSMENT APPROPRIATELY

Aligns assessment with objectives and activities. Uses ongoing assessment of student learning. Uses various forms of assessment. Maintains high expectations appropriate for each student.

Meets/exceeds expectations ?

Needs Improvement ?

Not Observed/Applicable ?

Comments:

IV: DEMONSTRATES PROFICIENCY IN SUBJECT AREA

Demonstrates knowledge of subject area. Responds knowledgeably to student questions.

Meets/exceeds expectations ?

Needs Improvement ?

Not Observed/Applicable ?

Comments:

MANAGEMENT PRACTICES AND PROFESSIONAL CHARACTERISTICS

I. DEMONSTRATES ADHERENCE TO ESTABLISHED TIMELINES, PROCEDURES AND POLICIES

Records and reports daily attendance. Maintains accurate grade records with pertinent data. Completes reports of grades accurately and on time. Demonstrates concern for safety. Follows building and District policies, procedures and directives. Maintains regular attendance. Demonstrates punctuality.

Meets/exceeds expectations ?

Needs Improvement ?

Not Observed/Applicable ?

Comments:

II. DEMONSTRATES PROFICIENCIES IN ORAL/WRITTEN LANGUAGE

Uses grammatically correct English. Uses rules of spelling, punctuation and grammar correctly in written materials; writes legibly.

Meets/exceeds expectations ?

Needs Improvement ?

Not Observed/Applicable ?

Comments:

III. ENCOURAGES COMMUNICATION WITH PARENTS

Interacts with parents in a positive, professional manner consistent with District procedures and policies. Maintains confidentiality about students and their families. Uses a variety of methods to communicate with parents.

Meets/exceeds expectations ?

Needs Improvement ?

Not Observed/Applicable ?

Comments:

IV. DEMONSTRATES POSITIVE INTERPERSONAL RELATIONSHIPS WITH STAFF

Works cooperatively with staff. Exhibits overall positive professional approach. Demonstrates effective listening skills. Practices positive human relations.

Meets/exceeds expectations ?

Needs Improvement ?

Not Observed/Applicable ?

Comments:

V. DEMONSTRATES POSITIVE INTERPERSONAL RELATIONSHIPS WITH STUDENTS

Encourages students to be self-disciplined. Promotes positive self-image in students. Treats students in a consistent and empathetic manner. Creates a positive environment in the classroom for learning. Uses a variety of strategies for classroom management.

Meets/exceeds expectations ?

Needs Improvement ?

Not Observed/Applicable ?

Comments:

VI. PROFESSIONAL ACTIVITIES

Actively participates in professional improvement.

Meets/exceeds expectations ?

Needs Improvement ?

Not Observed/Applicable ?

Activities and professional involvement:

PRINCIPAL'S COMMENTS:

PLAN FOR IMPROVEMENT, GOALS

Evaluator's Signature

Date

TEACHER COMMENTS:

*Teacher's Signature

Date

*The teacher's signature indicates that s/he has received a copy of this evaluation and has had the opportunity to discuss it. The signature does not necessarily indicate agreement with individual ratings and/or comments.

Sept. 1996

Revised: 3-8-06 (address change only)