

Mounds View Public Schools
350 Highway 96 West
Shoreview, MN 55126

Form EG-5103E

CONTINUING CONTRACT STAFF DEVELOPMENT PLAN

Name _____ School Year _____

Building _____ Date _____

Professional goal: _____

A staff development plan is to be completed in those years in which a comprehensive evaluation does not take place. Submit a minimum of one plan to the supervising administrator by December 1 each year with completion no later than May 15. Use a separate form for each activity submitted. Staff development work completed during the summer months may be applied to the following school year.

Check and describe as necessary.

Others Involved (if in group/pairs) _____

COOPERATIVE

- _____ Dialogue Group (planned discussions of educational topics)
- _____ Mentoring (assists first year Mounds View teacher)
- _____ Student Teacher Supervisor
- _____ Instruction of District Class
- _____ Action research - Collaborative Effort by a Team of Teachers to Identify a Problem and to Develop a Workable Solution
- _____ School or District Committee
- _____ Elements of Effective Instruction
- _____ Follow-up Activities
- _____ Goal Setting Implementation (Requires Monitoring Plan #5)
- _____ Other (Requires Monitoring Plan #5)
- _____ Peer coaching

INDIVIDUAL

- _____ Approved Workshop
- _____ Professional Writing
- _____ Curriculum Writing
- _____ Independent Study/ Research
- _____ Elements of Effective Instruction Training
- _____ College Course Work
- _____ Other (Requires Monitoring Plan #5)

Explanation/Rationale:

MONITORING PLAN (Select one or more)

- 1) Classroom Observation and Conference
 - 2) Progress and/or Completion Conference
 - 3) Written Report/Project to be Submitted (Conference optional)
 - 4) Principal's Attendance at Pairs/Group Meeting
 - 5) Pre/Post Conference
 - 6) Other (explain)
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This section is to be filled out at the completion of the activity.

COMMENTS

Teacher Signature

Date

COMMENTS

Principal/Supervisor Signature

Date

Sept. 1996

Revised: 3-8-06 (address change only)