Mounds View PUBLIC SCHOOLS

Form EG- 0104
APPLICATION FOR IN-DISTRICT ENROLLMENT TRANSFER

FOR YEAR_____

IN GRADE_____

PLEASE COMPLETE THIS FORM AND RETURN IT TO:

CINDY BRUCE, ENROLLMENT OPTIONS
MOUNDS VIEW PUBLIC SCHOOLS
350 HIGHWAY 96 WEST, SHOREVIEW, MN 55126

Reason for this transfer request:

- ☐ **Move: Date of recent move out of area**_____ **OR Date of future move into area**_____
- ☐ **Daycare: Daycare address**_____
- ☐ **Sibling Preference (Please indicate siblings currently attending this school)**
  - **Name**_____**Grade**_____
  - **Name**_____**Grade**_____
- ☐ **621 Staff Preference: Site parent works at**_____
- ☐ **Compelling educational reason: Please explain: (Use reverse side of form if necessary.)**

Student Name (Last, First, M.I.)		Birthdate (MM/DD/YY)	Male/Female
Parent/Guardian Name (Last, First, M.I.)	Work Phone	Cell/Pager	Effective Date of Transfer
Parent/Guardian Name (Last, First, M.I.)	Work Phone	Cell/Pager	Is this child handicapped? YES NO
Address City Zip		Home Phone	Is there a current IEP? YES NO
Assigned School of Attendance	Requested Schools of Attendance: 1. 2.		Receiving ESL services? YES NO

The above information is true and correct to the best of my knowledge. If any of the information is found to be false (such as failure to disclose existing Individual Educational Plan, 504 plan, English as a Second Language services, etc.) I understand that this transfer may be denied or withdrawn immediately. I also understand that approved in-district transfer agreements are continued dependent upon appropriate student behavior and attendance. I understand that this transfer application does not guarantee admission to the requested school.

*Transportation is NOT available for transfer enrollments.

_____ Parent/Guardian Signature

_____ Date

For office use only

Administrators Approval_____

☐ Approved Review Date:_____

☐ Disapproved

Copies: _____ Home School
_____ Transfer School
_____ Parent

_____ SIGNATURE OF SUPERINTENDENT OR RESPONSIBLE AUTHORITY

_____ DATE

Form Revised 12/2007