

Mounds View Public Schools Ends and Goals Regulation

EG-0107-B Other Enrollment Options

Enrollment Choice for 11th and 12th Grade Students (1987 Law, Article 7, Sec. 4). Allows students in 11th and 12th grade, who have been enrolled in a district and whose parent/guardian moves to another district, to remain in the nonresident district with approval from the Superintendent or his designated official in that district. A date of move must occur after the completion of grade 10, at which time the student is considered an 11th grader. A student who moves with parents to a new district and attends school in that district is ineligible under this option.

Length of Transfer:

Transfer under this reason will be considered effective through graduation.

Procedure:

- The request for transfer will be submitted by the parent/guardian for each student affected.
- The request for transfer will be submitted on Form EG-0104-B.
- The request for transfer will be submitted to the designated administrator.
- The request for transfer will be assessed by District staff to determine eligibility.
- The notification of the decision made will be sent to parent/guardian as soon as the request has been processed.

Enrollment Options (Open Enrollment) (M.S.120.062). K through 12th grade students and their parents can elect to enroll in a public school outside of their resident district, on a space available basis, in a school that has been designated as accepting students under the Open Enrollment Option. Once a child is accepted under Open Enrollment, they need not reapply unless their resident district changes. They are then treated as a resident student.

Length of Transfer:

Transfer under this reason will be considered permanent unless the family requests another transfer.

Procedure:

- The request for transfer will be submitted by the parent/guardian for each student prior to January 15 for the next fall.
- The request for transfer will be submitted on Minnesota Department of Education Form ED-01861.
- The request for transfer will be submitted to the designated administrator.
- The District will notify the family of acceptance or rejection by February 15.
- Once accepted the family must confirm by March 1.
- If a student wishes to return to the resident district, the serving district must be informed of this intent. If it is before the end of the first year, both districts must approve it.

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Other Enrollment Options (continued)

High School Graduation Incentives Program (1987 Law, Article 8, Sec. 15). Allows students who are not likely to graduate or who have dropped out of school before getting their diplomas a variety of education options to choose from in completing graduation requirements. Determination of eligibility under HSGI is to be made by a resident or non-resident counselor or other designated school official. Once a student is determined eligible under this statute, they can enroll in any resident or non-resident school. Students must be accepted if space is available.

Length of Transfer:

Transfer under this reason will be considered permanent unless the qualifying factor changes.

Procedure:

- The request for transfer will be submitted by the parent/guardian for each student affected.
- The request for transfer will be submitted on Form EG-0104-B.
- The request for transfer will be submitted to the designated administrator.
- The request for transfer will be considered only after professional assessment verification is submitted to the District.
- The notification of the decision made will be sent to the parent/guardian as soon as the request has been processed.

Diploma Opportunities for Adults 21 and Over (M.S. 124.261). The Diploma Opportunities Program was designed to encourage those adults who have not received a high school diploma and a GED certificate to return to school to finish their credits. They have many of the same opportunities available to them as High School Graduation Incentives (HSGI) students. Adult HSGI (AHSGI) allows adults to enroll in alternative programs or to get a fresh start in traditional programs in order for them to complete a high school education.

Length of Transfer:

Transfer under this reason will be two years in length maximum.

Procedure:

- The request for transfer will be submitted by the adult student.
- The request for transfer will be submitted on the Program Application Form.
- The request for transfer will be submitted to the Director of Adult Basic Education or the designated administrator.
- The request for transfer will be considered only after the appropriate verification is submitted to the District.
- The notification of the decision made will be sent to the adult student as soon as the request has been processed.

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EG-0107-B Other Enrollment Options (continued)

Postsecondary Enrollment Options (M.S. 123.3514, Subd. 4a). Allows 11th and 12th grade students, who are enrolled in a public school and who meet admission requirements, to receive high school credit for attending, full or part-time, a technical college, a community college, a residential liberal arts college or university, any of the Minnesota state universities, or nonprofit, degree granting trade schools.

Length of Transfer:

Transfer under this reason will be considered effective for one school year.

Procedure:

- The request for transfer will be submitted by the parent/guardian for each student affected.
- The request for transfer will be submitted on Minnesota Department of Education Form ED-01763.
- The request for transfer will be submitted to the Guidance Office at the high school.
- The request for transfer will be considered only after the appropriate verification is submitted to the District.
- The notification of the decision made will be sent to the parent/guardian as soon as the request has been processed.

APPEAL PROCEDURE

If the parent/guardian does not concur with the disposition of the transfer request, they may appeal the decision by letter to the Superintendent or his/her designated official within 10 days of receipt of initial action. Final appeal may be made to the School Board which will review the case and make the final decision.

TRANSPORTATION

Transportation will not be provided for students who request and are granted transfer under the provisions of the policy.

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