



Dear Nonresident/Transfer Family:

You have been identified as a family who has a student that is enrolled either as a non-resident or is attending a school outside of their attendance area (transfer student). While it is District practice that families on non-resident or transfer agreements do not get transportation service, we have, as a courtesy, occasionally approved transfer families to use District busing provided they get their student to and from a designated bus stop within their school's attendance area.

**Non-Resident Transportation Policy:**

- District Transportation is not available to families on non-resident or transfer agreements **from their home address.**
- Non-resident or transfer students who have daycare providers in their school's attendance area are welcome to ride the bus from that daycare address, with transportation fees following district policies (fee within two miles, no fee outside two miles). (While middle and high school students won't technically be in "daycare", we need a specific address that will appear on their bus pass that the student can go to in an emergency situation.)
- Non-public students that are also "non-residents" will owe a fee to take advantage of these services (see Bus Fee Schedule on back side of Bus Registration Form).

If you have a daycare/designated address you would like your student bused to/from, please read and complete the form below and return it to: Mounds View Public Schools, Transportation Department, 350 Highway 96 West, Shoreview, MN 55126. ***This form must be turned in with your student's Transportation Registration Form or requests for transportation cannot be processed.***

The safety of all of our students is of great concern to all of us. Thank you for your cooperation and understanding in this effort. Please feel free to contact the Transportation Department at (651) 621-6027 should you have further questions or concerns you would like to discuss.

I/We are requesting our non-resident/transfer student(s) be picked up and dropped off at the daycare/designated address - bus stop located at:

**Daycare/Designated Address:** \_\_\_\_\_

**Contact Name & Phone#** \_\_\_\_\_

Student Names <i>(please print)</i>	Grade	School

Sincerely,

Christine Coderre  
Transportation Manager