

# Mounds View Public Schools Board Governance Policy

## BG-0108 Chair's Role

The Chair of the School Board ensures the integrity of the School Board's processes and normally serves as the School Board's official spokesperson. Accordingly, the Chair has the following authority and duties:

1. Develop, in coordination with the Superintendent and Vice Chair, agendas for School Board meetings
2. Monitor School Board behavior to ensure that it is consistent with its own rules and policies and those legitimately imposed upon it from outside the organization
  - a. Conduct and monitor School Board meeting deliberations to ensure that only School Board issues, as defined in School Board policy, are discussed
  - b. Ensure that School Board meeting deliberations are fair, open, and thorough, but also efficient, timely, orderly and to the point
  - c. Chair School Board meetings with all the commonly accepted power of that position as described in *Robert's Rules of Order*, or other method as approved January 1 of each year, and in accordance with law
3. Make all interpretive decisions that fall within the topics covered by School Board policies on Board Governance and Board/Superintendent Relationship, except where the School Board specifically delegates such authority to others, using any reasonable interpretation of the provisions in those policies
  - a. Refrain from making any interpretive decisions about policies created by the School Board in the *Ends and Goals* and *Executive Limitations* policy areas
  - b. Refrain from exercising any authority as an individual to supervise or direct the Superintendent
4. Represent the School Board to outside parties in announcing School Board-stated positions and in stating decisions and interpretations within the areas assigned to the Chair, delegating this authority to other School Board members when appropriate, but remaining accountable for its use
5. Coordinate the statutory evaluation process for the Superintendent
6. Sign all contracts authorized by the School Board

In the absence or inability of the Chair, the Vice Chair will have all of the powers and duties of the Chair.

**Monitoring Method:** School Board self-assessment

**Monitoring Frequency:** Semi-annual in May and December

**Rationale:**

The School Board Chair roles and responsibilities require articulation and active presence for effective governance.

Adopted: June 25, 2002

Reviewed: March 9, 2021