

ZOOM FREE HANDS-ON

DIGITAL LITERACY WORKSHOPS

Fall Semester 2022

Improve Digital Literacy!

Strengthen Employment Skills!

Gain Confidence!

Date	Class	Time
Monday 9/12/22	MS Word Basic	1p - 4p
Thursday 9/15/22	MS Word Intermediate	1p - 4p
Monday 9/19/22	MS Word Advanced	1p - 4p
Friday 9/23/22	Intro to Google Apps	9a - 12p
Monday 9/26/22	No Workshop - Rosh Hashana	
Wednesday 9/28/22	Intro to Microsoft Office	9a - 12p
Monday 10/3/22	MS Word for Job Seekers	1p - 4p
Wednesday 10/5/22	MS Excel Basic	1p - 4p
Monday 10/10/22	No Workshop - Teacher Development	
Wednesday 10/12/22	Intro to Microsoft Office	9a - 12p
Monday 10/17/22	MS Excel Intermediate	1p - 4p
Wednesday 10/19/22	MS Excel Charts & Tables	1p - 4p
Tuesday 10/25/22	Intro to Google Apps	9a - 12p
Wednesday 10/26/22	Intro to MS Office	9a - 12p
Monday 10/31/22	MS PowerPoint Basic	1p - 4p
Wednesday 11/2/22	MS PowerPoint Intermediate	1p - 4p
Monday 11/7/22	MS PowerPoint Advanced	1p - 4p
Wednesday 11/9/22	MS Word Basic	1p - 4p
Monday 11/14/22	MS Word Intermediate	1p - 4p
Wednesday 11/16/22	MS Word Advanced	1p - 4p
11/21 - 11/25: Thanksgiving Break - No Workshops		
Tuesday 11/29/22	Intro to Google Apps	9a - 12p
Wednesday 11/30/22	Intro to MS Office	9a - 12p
Monday 12/5/22	MS Word Basic	1p - 4p
Wednesday 12/7/22	MS PowerPoint Basic	1p - 4p
Monday 12/12/22	MS Excel Basic	1p - 4p
Wednesday 12/14/22	MS Word for Job Seekers	1p - 4p
Wednesday 12/21/22	Intro to MS Office	9a - 12p



To enroll, scan the QR code or visit:

<https://forms.gle/RQGHGf7shdzJBV3k9>

