

The following regulations are written to support Policy EG-3106:

STUDENT MEDICATIONS

Recognizing that some students have health conditions that require medication during the school day, the following provisions are established to provide for the safe administration of all medication administered or taken at school. **Medication will be administered by the Health Assistant or other trained staff member under the supervision of the Licensed School Nurse.** Medication will be kept in a locked cabinet unless the student is authorized to carry and self-administer own medication. **There is no school supply of any medication.**

PRESCRIPTION MEDICATION

Short Term Medication needed for 10 days or less may be administered as prescribed by physician/licensed prescriber with written parent/guardian permission and instructions.

Long Term Medication or medication administered on an “as needed” (prn) basis will be administered only with written authorization of both physician/licensed prescriber and parent guardian. (Authorization Form available from the school health office.) Authorization must be renewed on a yearly basis. A verbal order from licensed prescriber to Licensed School Nurse will be honored for 48 hours.

Prescription medications sent to school must be in a current pharmacy container with the following information on the label:
(Pharmacy will supply a duplicate, labeled container for school use upon parent/guardian request)

- Student name
- Medication name, strength, amount to be given, dispensing date, directions for use
- Physician/licensed prescriber name
- Pharmacy name, address, phone number

Self Administration of prescription medication by student (for management of e.g. Diabetes, Asthma, Severe Allergies): When appropriate a student may carry and self-administer a prescribed medication upon completion of the **Self-administration of Prescription Medication** form by parent/guardian and student and assessment by the Licensed School Nurse. Physician/licensed prescriber instructions and guidelines will be incorporated into the student’s plan. Medications covered by the Federal Narcotics Act (e.g. Ritalin/Methylphenidate, Adderall, Concerta, Dexedrine, Codeine) will only be administered in the health office.

OVER-THE-COUNTER (OTC) MEDICATION

Over-the-counter (OTC) medication (e.g. cough/cold remedies, antihistamines, pain relievers) may be administered with written parent/guardian permission and instructions.

Over-the-counter (OTC) medication must be supplied by the parent/guardian in the original container with an intact manufacturer label. There is no school supply of any medication.

Self-administration of over-the-counter (OTC) medication: Senior High students (grades 9-12) may, with parent/guardian knowledge and approval, carry and self-administer OTC medication. Medication must be carried **in the original container with an intact manufacturer label.**

Students are prohibited from sharing any medication, including over-the-counter (OTC) medications with another student. Violation of this regulation will be considered a violation of the Student Rights and Responsibilities Policy/Regulation EG-3109.

REFUSAL TO ADMINISTER MEDICATION: School may refuse to administer any medication on the recommendation of the Licensed School Nurse in the following situations:

- Amount of medication to be given exceeds the recommended daily dose.
- Medication is not listed in prescription/non-prescription formularies.

If parent/guardian permission for Licensed School Nurse to communicate with licensed prescriber is denied.

MEDICATION CHANGES: The parent/guardian is responsible to notify the Licensed School Nurse and obtain the appropriate physician/licensed prescriber authorization.

DISCONTINUED MEDICATION; The parent/guardian is responsible to notify the Licensed School Nurse when medication administered at school is discontinued. Medication will be returned to parent/guardian upon request or destroyed.

END OF YEAR: Unused medication be returned to parent/guardian upon request or destroyed.