



**Safety Committee Meeting Minutes
December 3, 2018 at 3:30 pm**

Members

Chris Paquette – Maintenance & Operations - Absent
Todd Hansen – Maintenance & Operations - Present
Debbie Crampton – Human Resources - Present
Kathy Knutson – Health Services - Absent
Ed Cadwell – Custodial – Absent
Kristopher Nelson – Science - Present
Annmarie Johnson – Special Education - Absent
Angie Kacures – Nutrition Services – Present
Katie Donovan – Paraprofessional – Present
Brenda Fischer – IEA – Present
Daniel Holcomb – IEA - Absent

1. Injuries/Accidents

The committee reviewed self-care (8), non-recordable (3) and recordable (7) accidents and injuries that have occurred since October 1, 2018. Recordable injuries consisted of six injuries that were student related; four were accidental and two were deliberate. There was also one fall after a chair slipped.

2. Annual Indoor Air Quality (IAQ) Walkthroughs

The annual IAQ walkthroughs are scheduled for the week of March 4-8, 2019. A building specific schedule has been developed and will be forwarded to buildings when we get closer to the date.

3. Third Year Asbestos Inspections

Third year asbestos inspections are due in February 2019. There are several buildings that are not currently being inspected. These buildings are Area Learning Center at Silver View Plaza, BRIDGES at Wynnsong, REACH Academy, District Center, CLT Shoreview, CLT Twin Lakes, Early Childhood Education, Options and Laurentian Center. IEA to meet with Chris Paquette to determine if these sites should be added to the list of buildings being inspected.

4. New Business or Concerns

Angela stated that the Health Inspector has asked if the district has a written clean-up plan for vomit and diarrhea associated with the Norovirus. Currently staff would contact the custodial staff for clean-up. The plan is required under the updated Food Code. Brenda to see what other districts have in place.

It was asked if there are any types of hearing protectors that could be used in a Cafeteria setting that would block out loud noise but still allow staff to hear students. Brenda to check to see if there are any inexpensive options that could be provided to staff. Kristopher stated that he'd seen a stoplight type device in a Cafeteria in another district that monitors noise levels and has green, yellow and red lights. When light goes yellow or is red, this would prompt staff to quiet down the students.

Our next meeting is scheduled for February 4, 2019 at 3:30 pm.