



**Safety Committee Meeting Minutes  
December 12, 2016 at 3:00 pm**

**Members**

*Chris Paquette – Maintenance & Operations - Absent*  
*Todd Hansen – Maintenance & Operations - Present*  
*Debbie Crampton – Human Resources - Present*  
*Kathy Knutson – Health Services - Present*  
*Brenda Fischer – IEA - Present*  
*Ed Cadwell – Custodial - Present*  
*Graham Wright – Science - Present*  
*Bev Zelinski – Special Education - Present*  
*Mary Pat Cheney – Special Education Para – Absent*  
*Tara Former – Nutrition Services - Present*

**1. Injuries/Accidents**

There were no recordable injuries that occurred since our last meeting on October 24, 2016.

**2. Strategies for Lowering your E-Mod**

The District's Experience Modification Factor (E-Mod) and ways to lower it was discussed. A document that included the definition of E-Mod and how injuries impact the districts number and how that number impacts the workers compensation insurance premium was distributed and reviewed by the committee. The document provided advice on how to have successful loss prevention and claims management programs.

**3. Bloodborne Pathogen Employee Training List**

Bev provided Chris with a list of employee's to add to the district's training roster for annual Bloodborne Pathogen training. A discussion on how to track who has or has not completed the training was discussed.

**4. New Business or Concerns**

No members had any new business to discuss.

**The remaining meetings for this year are scheduled for February 6, 2017 and April 10, 2017.**