



**Safety Committee Meeting Minutes  
February 6, 2017 at 3:00 pm**

**Members**

*Chris Paquette – Maintenance & Operations - Present*  
*Todd Hansen – Maintenance & Operations - Present*  
*Debbie Crampton – Human Resources - Absent*  
*Kathy Knutson – Health Services - Present*  
*Brenda Fischer – IEA - Present*  
*Ed Cadwell – Custodial - Present*  
*Graham Wright – Science - Present*  
*Bev Zelinski – Special Education - Present*  
*Mary Pat Cheney – Special Education Para – Present*  
*Tara Former – Nutrition Services - Present*

**1. Injuries/Accidents**

Debbie was unable to make the meeting so injury/accident reports were not available for the meeting. It was stated that there have not been any recordable incidents since our last meeting. Chris Paquette is aware of one recent injury which required time away from work. This was a back injury that occurred while lifting tables.

**2. Employee Right to Know (ERK) – Globally Harmonized System (GHS) & Secondary Container Labeling Options**

The District's ERK Management Plan is being updated to include the GHS changes. The district needs to decide which method they wish to use in regard to labeling secondary containers. The options are Full GHS labeling, minimized GHS labeling, HMIS labeling or NFPA labeling. After some discussion it was decided that the district would go with the minimized GHS labeling. Staff throughout the district need to be informed and trained on this option. Chris Paquette to order some GHS labels and distribute to all staff using chemicals.

**3. Annual Indoor Air Quality (IAQ) Walkthroughs**

The IAQ walkthroughs are scheduled to occur the week of March 6-10, 2017. CLT Shoreview and CLT Twin Lakes are being added to the schedule this year since the district has staff at both locations.

**4. Bleacher Inspections & Certifications**

Every five years the district is required to have all bleachers inspected by a Licensed Engineer for any damage or deficiencies. If any issues are discovered during the inspection, the bleachers must be repaired and/or brought up to code and then the documents of the inspection are sent to the State of Minnesota for certification. Brenda to send current inventory (from 2012) to Chris to see if there have been any changes.

**5. New Business or Concerns**

Chris Paquette discussed the recent lead in water testing performed in several of the district buildings. After meetings with district staff, it was determined that classroom sinks throughout the district, whether the lead levels exceeded the standard or not, will have a sign posted stating "NO DRINKING". All district drinking fountains have been or are in the process of being replaced with water coolers/bottle filler systems. The district is being proactive in regard to lead and water and their biggest concern is to protect students and other building occupants. The lead in water reports are available for review by anyone interested. Soon they will be available by a link accessible from each buildings web-site.

Ed Cadwell voiced concern regarding the weekly inspecting and flushing of district eyewashes. In some locations it is not clear who is responsible for the inspections and flushing and it may not be happening as required. Chris Paquette to inform custodial staff that they should be inspecting and flushing all eyewashes in their buildings on a weekly basis and signing off on the inspection tag. Inspection tags should also be placed near the eyewash so anyone interested can see that the flushing is occurring.

Bloodborne Pathogen training for the 2016-2017 school year has been completed by all who are required to receive it.

**Our last meeting for the 2016-2017 school year is scheduled for April 10, 2017.**