

## **Section 2**

# **Indoor Air Quality Team**

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## Indoor Air Quality Team

The following is a list of the District's Indoor Air Quality Team members and their roles and responsibilities.

### A. District IAQ Coordinator

**Name:** Jamison Harrell-Latham, Coordinator of Risk Management  
**Telephone:** 651-639-6009  
**Email:** [jamison.latham@moundsviewschools.org](mailto:jamison.latham@moundsviewschools.org)  
**IAQ Certificate Number:** I-1722

Role and functions: The primary role of the IAQ Coordinator is team management. The specific functions include:

- ◆ Coordinating the IAQ team and encouraging a sense of shared responsibility and cooperative effort, and to ensure the implementation of the Management Plan.
- ◆ Prepare for emergency response and determine if and when outside consultation is needed.
- ◆ Disseminate IAQ information, register IAQ complaints, direct the response and communicate IAQ issues and status to school administration, staff, students, parents and media.

### B. District IAQ Team Members

#### ◆ Nurses

**Name:** Mary Billington

Role and functions: To provide overall assistance related to health concerns attributable to IAQ. Provide support in monitoring and recognizing trends in reported illnesses that may give warning signs of IAQ or other more serious health problems.

#### ◆ Building and Grounds Director

**Name:** Rick Berqual

Role and functions: Ensure facility maintenance is appropriately planned and implemented. Provide assistance in remediating IAQ concerns as they are identified. Oversee IAQ concerns of staff and students.

#### ◆ Building Administration

**Name:** John Maas

◆ **Environmental Consultant**

**Name:** Amy Satterfield, IEA  
**Telephone:** 763-315-7900  
**E-Mail:** amys@ieainstitute.com

Role and functions: Conduct baseline investigations and help remediate identified IAQ problems. Conduct environmental testing, if warranted. Assist in the development of the IAQ management. Serve as the technical IAQ resource for the District.

◆ **District-Wide Team Members**

Meet quarterly at the District Service Center to review IAQ status in the District.

The following are the names of the District-wide team members responsible for the development of the Mounds View Public Schools IAQ Management Plan:

List staff representatives here:

- Jill Hallenberger - CMS
- Jeanette Hicks - EW
- Warren Johnson - CMS
- Rita Waite - TL
- David Beaty – VH
- David Beaty – VH
- Bill Book – PL
- Chris Coderre - DSC

List community representatives here:

- Lyn Diaz - IL
- Chris Zerby - HV

